

**STATE OF MICHIGAN  
JUDICIAL DISTRICT  
JUDICIAL CIRCUIT****ORDER FOR CHANGE OF VENUE****CASE NO.**

Court address

Court telephone no.

Plaintiff name(s) and address(es)

Defendant name(s) and address(es)

**v**

Plaintiff's attorney, bar no., address, and telephone no.

1. On ☐ the court's own initiative ☐ motion by \_\_\_\_\_  
for a change of venue in this case, the court finds that venue is ☐ proper. ☐ improper.

☐ 2. The party moving for change of venue, where venue is proper, has tendered with this court a negotiable instrument in the amount of the appropriate filing fee, payable to the court to which the case is to be transferred.

**IT IS ORDERED:**

☐ 3. Venue be changed to \_\_\_\_\_ District Court. \_\_\_\_\_ Circuit Court.  
Reason, if venue is proper:  
a. ☐ Venue is proper only because of the joinder of a codefendant who was not joined in good faith but only to control venue. (MCR 2.225)  
b. ☐ Multiple claims are joined in the action, and the venue of one or more would have been improper if the claims had been brought in separate actions. (MCR 2.222[C])  
c. ☐ Convenience of the parties.  
d. ☐ Other: \_\_\_\_\_

☐ 4. Causes of action are severed. The cause of action entitled \_\_\_\_\_ shall be transferred. The balance of the case shall be retained by this court.

☐ 5. \_\_\_\_\_ shall pay ☐ the filing fees in the receiving court.

☐ \_\_\_\_\_  
specify \_\_\_\_\_.

No further proceedings shall be had after transfer until these costs/expenses are paid, and if not paid within 56 days of the date of this order, this case shall be dismissed by the court to which it is transferred. (MCR 2.223[B])

☐ 6. Costs and/or expenses of the trial shall be paid by \_\_\_\_\_ upon presentment of an order of a judge presiding in the jurisdiction to which the case is transferred. (MCL 600.1655)

7. The court clerk shall certify and transfer this case to \_\_\_\_\_.  
If a jury fee has already been paid to this court, it shall be forwarded to the court to which this action is transferred.

Date

Judge

Bar no.

## INFORMATION FOR TRANSFERRING CASES

### CHANGE OF VENUE

Follow these instructions when ordering change of venue (on front)

#### 1. Venue Originally Proper

#### 2. Venue Originally Improper

FILING FEES	PAID BY	JURY FEES	PAID BY	DUTIES OF CLERKS	OTHER EXPENSES	OTHER CONDITIONS
Paid to receiving court  Note: The original filing fee is not refunded or transferred	Moving party				Charged to transferring court MCL 600.1655	
Paid to receiving court	Plaintiff	Paid to receiving court	Clerk of transferring court		Chargeable to plaintiff as ordered	Case dismissed by receiving court 56 days after transfer if fees and costs not paid

No form is available for transferring jurisdiction. The following transfer of jurisdiction information is provided to show the different requirements for change of venue versus transfer of jurisdiction. These instructions do not apply to the Order for Change of Venue on the other side of this form.

### TRANSFER OF JURISDICTION

#### 1. District to Circuit

#### 2. Circuit to District

#### 3. Originally Improper

FILING FEES	PAID BY	JURY FEES	PAID BY	DUTIES OF CLERKS	OTHER EXPENSES	OTHER CONDITIONS
	Moving party	Paid to receiving court	Clerk of transferring court	Clerk must present papers to district court judge to initiate transfer	By moving party as ordered	Circuit judge may require additional pleadings
Paid to transferring court	Circuit court clerk	Paid to or retained by circuit court clerk	Party	Circuit court responsible for payment of juror fees and mileage; district court clerk notifies parties of date file is received		District court cannot return file to circuit; review order by application to appeal only; verdict can exceed \$25,000
	Plaintiff	Forwarded by transferring court if paid	Party	Notify judge of transferring court if fees and costs not paid in 28 days or notify parties of transfer	By plaintiff as ordered	Case dismissed by transferring court if fees and costs not paid in 28 days